

# TEST SUBMISSION FORM

## Instructions

### 01 **Print this form**

Print off this form and fill in your details.

### 02 **Take your hair sample**

Take your hair sample (where applicable) and clearly label and seal them.

### 03 **Mail Your Test Submission Form**

Send your hair samples and this form to:

**Suite 8091  
PO Box 13240  
Johnsonville  
Wellington 6440  
New Zealand**

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Please complete the following details:

## 01 Personal Details

Please enter the details of the person being tested:

Title:	Name:	Surname:
Date of birth:	Postcode/Zip Code:	

Please provide an email address to receive test results:

Primary email address:
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## 02 About your order

Please enter the details of the person being tested:

Name of Purchaser:
Order Number: (As shown on your order confirmation email)
Date of Purchase:

Please clearly state your **ORDER NUMBER** and **POSTCODE**  
on your items for testing.

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## ABOUT YOUR INTOLERANCE TEST – PLEASE READ CAREFULLY:

- We only require a few hairs for testing – 3 to 4 strands, roughly an inch long.
- We test any body hair. If head hair not available we can use any other hair, such as chest, leg or arm hair.
- Ideally, we prefer samples to include the hair root, however we understand it can be painful for many people. If cutting the hair, please ensure you cut as close to the root as possible.
- Hair dye does not affect testing.
- Once hair sample collected, please place strands into a small sealable bag ensuring the hair remains dry and secure during transit.
- Place hair sample (with additional items for testing) in a secure envelope or postage wallet and post to the following address: **Suite 8091, PO Box 13240, Johnsonville, Wellington 6440, New Zealand.**
- We aim to return all test results within 10 - 14 working days (from date of receipt).

## NOTES

Please ensure correct postage is paid. Incorrect postage can cause major delays to the processing time. Additionally, **Global Testing Lab** are not liable to pay these fees – your package may be returned.

Please ensure hair samples and additional items are sealed and clearly labelled.

Do not send hair samples in metal foil or other metallic packaging.

Please be careful not to include other items in the same bag as your hair sample as this can affect testing.

Unless arranged previously, we DO NOT post items in the mail. We simply require your hair sample and items for testing.

Please ensure you have completed all details correctly.

## CONTACT US

If you any questions regarding your order or testing process email us at [info@globaltestinglab.com](mailto:info@globaltestinglab.com)